

**MON GENERAL
VOLUNTEER SERVICES PLACEMENT DESCRIPTION**

TITLE: Eucharistic Minister
DEPARTMENT: Pastoral and Spiritual Care
REPORTS TO: Director of Volunteer Services and Coordinator of Pastoral Care Department and their designee; Volunteer Chairperson for Eucharistic Ministers.

Placement Summary: Assists the Pastoral & Spiritual Care Department by taking communion to Catholic patients, offering spiritual support and praying with them when appropriate.

Duties and Responsibilities:

1. Secure religious census printout from the Pastoral & Spiritual Care Department
2. Wear proper identification (i.e. Eucharistic minister name tag)
3. Hold prayer rite for patients wishing communion
4. Pray with patients when appropriate
5. Listen to faith issues that patients may raise and offer support
6. Note on religious census printout any follow-up needed by the staff chaplain and/or local Catholic Priests

Training Required:

1. Volunteer Orientation
2. In-service training by the Pastoral & Spiritual Care Coordinator, Volunteer Chairperson for Eucharistic Minister and local parish POC's

Qualifications: Gracious, dependable person who is a trained and commissioned Eucharistic Minister in a Catholic parish. Must have the ability to listen and have a reasonable comfort level in faith sharing and in sharing prayer. Must understand the importance of confidentiality.

DVS Signature and Date

Department Signature and Date

02/09/10